

**Graduate Program
in
Art History
Handbook
Division of Art History
School of Art
University
of Arizona
2009**

THE PROGRAM

The Art History Graduate Program at the University of Arizona, leading to the Master of Art or Doctor of Philosophy degrees in Art History, provides a broad based and methodologically critical foundation essential to pursuing a career in Art History, whether in a university or museum setting. The Art History faculty offers a broad range of specialties, theoretical approaches, and methodologies. Students are encouraged to develop diverse critical methods and originality of thought as well as a thorough knowledge of the history of art. Graduate students may take advantage of course offerings in related departments such as Architectural History, History, Classics, Anthropology, Media Arts, Women's Studies, Religious Studies, and English, among others. In addition, they may participate in the activities of the African-American Studies Program, the American Indian Studies Program, the Southwest Institute for Research on Women, the Latin American Area Center, the University of Arizona Medieval, Renaissance, and Reformation Committee, and the Group for Early Modern Studies Graduate Certificate Program.

THE FACILITIES

Art History students will find excellent library facilities available at the University of Arizona. The Main Library contains an art book collection consisting of approximately 120,000 volumes and 200 current art journal subscriptions in an overall library collection of approximately 7 million titles. Supporting collections include extensive holdings in facsimile editions and original rare books and manuscripts in Special Collections. The computerized library catalog is on-line. New data bases and services are added continually to the extremely user-friendly, state-of-the-art system, including internal and external subject searches, access to the catalogs of other university libraries and to a wide range of data bases, and to new computerized research tools on a world-wide basis, including Worldcat. An efficient Interlibrary Loan Department makes available materials not in the libraries of the University of Arizona from other national and international collections.

In addition, students can take advantage of the Science and Architecture Libraries, the latter of which houses 50,000 titles and 120 periodicals concerning architectural design, history and theory, graphic communication, and building technology. The Center for Creative Photography houses works by over 100 famous twentieth-century photographers in its internationally known archival collection of photographs. The Southwest Folklore Center houses tapes and manuscript archives of Southwest music and folklore. The Arizona State Museum, in the center of campus, specializes in prehistoric, prehispanic, and recent Indian cultures of the Southwest and includes the Pal Kelemen Spanish Colonial Art Collection. Its 30,000 volume library specializes in the archaeology and ethnology of the Southwest. The growing visual collection of the School of Art has, at present, approximately 300,000 slides in the Visual Resources Center, as well as major projects underway to digitize images.

The University of Arizona Museum of Art, located next door to the School of Art, offers special opportunities for graduate work, including the Samuel H. Kress Collection of 14th- to 19th-century European art; the Charles Leonard Pfeiffer Collection of more than 100 contemporary American paintings; the Edward Joseph Gallagher III Memorial Collection of contemporary American paintings and European, Latin American, and Oriental objects of art; and an outstanding prints and drawings collection containing works ranging from the late medieval to the contemporary. Temporary exhibitions focus on contemporary international, national, and regional artists.

FACULTY

Kate Palmer Albers, Assistant Professor
Art Building, Room 292, phone 520-626-4865, kpalbers@email.arizona.edu
Ph.D., Boston University
History and Theory of Photography, Contemporary Art

Larry Busbea, Assistant Professor
Art Building Room 286, phone 520-626-3053, lbusbea@email.arizona.edu
Ph.D., Graduate Center, City University of New York
Modern/Contemporary
Research: Neo-Avantgarde Art, Architecture and Design 1955-1975 (Europe and US)

Pia Cuneo, Professor
Art Building Room 282, phone 520-626-4869, pfcuneo@email.arizona.edu
Ph.D., Northwestern University
Northern and Southern Renaissance Art
Research: Renaissance Art and Structures of Power;
Early Modern Hippology

Paul Eli Ivey, Associate Professor
Art Building Room 130, phone 520-621-1426, pivey@email.arizona.edu
Ph.D., State University of New York, Binghamton
Modern and Contemporary Art
Research: American Architecture and Religion; Utopia studies

Sarah J. Moore, Associate Professor
Art Building Room 280, phone 520-621-9330, sjm@email.arizona.edu
Ph.D., City University of New York Graduate Center
American Art History and Modern European Art History
Research: Feminist Issues in American Art; Nationalism and Internationalism in American Art

Julie-Ann Plax, Professor
Art Building Room 294, phone 520-626-4864, jplax@email.arizona.edu
Ph.D., University of Missouri, Columbus
17th- and 18th-Century European Art
Research: Rococo Painting and Cultural Production

Britt Salvesen, Associate Professor, Director of the Center for Creative Photography
Schaefer Center for Creative Photography 201g, phone 520-621-7993, salvesenb@ccp.library.arizona.edu
Research: History of Photography

Stacie Widdifield, Professor
Art Building Room 288, phone 520-621-9705, staciew@email.arizona.edu
Ph.D., University of California, Los Angeles
Prehispanic through Modern Mexican Art
Research: Gender, History and Nationalism in Mexican Art; 19th-Century European Art

ADJUNCT FACULTY

Eleni Hasaki, Assistant Professor of Classics and Art History
Learning Services Building 209, phone 520-626-1398, hasakie@email.arizona.edu
Ph.D., University of Athens
Greek Art and Archaeology

Amy Newhall, Senior Lecturer, Near Eastern Studies;
Louise Foucar Marshall Building 440, phone 520-621-5850, newhall@email.arizona.edu
Ph.D., Harvard University
Middle Eastern and Islamic Art
Research: Islamic Architecture and Archaeology; Mediterranean Cities; Episodes in Cross-Cultural Encounters; Islamic Spain

David Soren, Regents Professor of Classics and Art History
Learning Services Building 211, phone 520-621-5013, soren@email.arizona.edu
Ph.D., Harvard University
Roman Art and Archaeology
Research: Roman Imperial Art in Italy, Tunisia, and Cyprus; Italian Archaeology; History of the Cinema

AFFILIATED FACULTY AND PROFESSIONALS

Charles Guerin, Director, University of Arizona Museum of Art
Art and Museum of Art, phone 520-621-9505, caguerin@email.arizona.edu

Becky Senf, Curator Center for Creative Photography
Ph.D., Boston University
History of Photography
Research: Twentieth-Century
Center for Creative Photography, senfb@ccp.library.arizona.edu

Kimberly Mast, Director, Visual Resources Center, School of Art
Art Building 247, phone 520-626-0540, gsantana@email.arizona.edu

STUDENT ASSOCIATIONS

The Art History Graduate Student Association (AHGSA) is an active organization that meets regularly to address issues of concern to the graduate students. The principal activity of AHGSA is to organize the Art History Graduate Symposium that has taken place each spring since 1990. This highly successful event forms an essential part of the professional development of Art History graduate students at the University of Arizona. The symposium is open to graduates from across the country and Canada. UA Art History graduate students choose a theme, send out a call for papers, select speakers, and moderate and comment on sessions. Other activities of the group include meetings with faculty to discuss articles and issues of critical concern to the discipline; dissemination of funding, research, and presentation opportunities; and general representation of student needs, careers, and interests within the discipline, and as part of the University community. AHGSA is an officially recognized unit of student government on campus and, as such, is eligible for University funding in addition to its own successful efforts in this regard. AHGSA has a full slate of officers as well as a student delegate to faculty meetings.

FINANCIAL ASSISTANCE

There are six categories of financial awards: 1.) Art History Teaching or Research Assistantships; 2.) Graders; 3.) Graduate Tuition and Registration Waivers; 4.) School of Art Scholarships; 5.) Ph.D Student Awards; 6.) Fellowship in Museum Studies. The Art History Division of the School of Art offers a limited number of teaching and research assistantships and grader positions to its graduate students. These positions are awarded by the faculty and are based on merit. Students must have passed the language exam in order to qualify for a teaching assistantship. TAs must maintain a 3.0 grade point average and be enrolled for a minimum of 6 hours. First-time TAs must enroll for a one semester practicum (ARH694, 1 credit). This is a Graduate College requirement, and it provides TAs guidance in their first teaching activities through consultation with the professor under whom they teach. First-time TAs are not allowed to teach unless they attend the Fall Orientation and Training Program at the University Teaching Center offered just before classes begin in the Fall and Spring. Out-of-state TAs automatically receive a Graduate Tuition Waiver. TA and grader positions vary each year according to the courses taught. Graders do not automatically receive a tuition waiver.

Ph.D. students will generally have the opportunity to teach their own courses.

Miscellaneous other awards include the University of Arizona Museum of Art's Internship (\$1,200 plus out-of-state tuition waiver) awarded yearly to one graduate student in the School of Art. The Center for Creative Photography awards one Ansel Adams Fellowship each year and has positions available for student workers. Grants are often available for under-represented minorities through the Graduate College and the African-American Student Association.

Graduate students can also be eligible for work-study positions in the Visual Resources Center. Information is available through the Financial Aid Office in the Administration Building.

SUBJECT AREAS

The course requirements are designed to provide the student with the opportunity to develop a depth

of knowledge in a major field, while also acquiring a breadth of knowledge about the history of art in general. MA students are strongly encouraged to take a range of courses from several different professors. The major field should be chosen with the assistance of the major advisor. Some of the criteria for limiting the major area might include geographic, chronological, medium, or methodological considerations. Courses are available in the Art History Division, as well as in other departments on campus.

Within Art History

American
Architectural History
Baroque/Rococo
Contemporary Art and Theory
Latin American
Modern
Museum Studies (Certificate Program)
Photography
Renaissance
17th Century
18th Century
19th Century

Adjunct Areas

Islamic
Greek
Roman

GUIDANCE AND MENTORING

Graduate Reviews

At the start of every spring semester, each graduate student will meet with the full Art History faculty. This allows both the faculty and the student to clarify any questions and to solve any problems in the student's program. The Graduate Advisor is available for the general counsel of all graduate students, but the student should work closely especially with her/his major advisor (see below). The graduate program specialist and the business manager (staff positions) are also available to assist students with technical and/or financial questions.

Major Advisor

M.A. students must select a major area of concentration by the end of the first year. Students should solicit the agreement of a faculty member to direct the thesis or orals examination, and henceforth should discuss all academic decisions with the major advisor. Ph.D. students will enter the program only with the prior acceptance of a dissertation advisor.

LANGUAGE REQUIREMENTS

Reading knowledge of foreign languages is essential to independent research and to the successful completion of the Master's thesis and Ph.D. dissertation. Students should be ready to take their foreign language examination at the end of their first semester of graduate study. If a student should fail this first examination, s/he must take the examination again at the end of the second semester. Master's students are required to demonstrate proficiency in one foreign language by the end of the second semester of graduate study at the latest. No Teaching Assistant position will be given to a student who has failed to meet the language requirement, nor will the student be able to take the oral exam or register for thesis credits. Students must choose a language that is pertinent to their area of graduate research with the approval of their major advisor and the faculty. The requirement can only be met by passing the two-hour departmental examination, which consists of translating a foreign scholarly text into idiomatic English with the aid of a dictionary. Foreign language examinations are offered at the beginning and end of each semester. Faculty language advisors will administer and grade departmental examinations by pass or fail. Students for whom English is a second language may be excused from this requirement or may be given an extended time to satisfy this requirement on request.

At the Ph.D. level, competence in a second foreign language is required, with the same rules concerning timetable for passing the examination being applicable.

GRADES

Students must receive a B or better in graduate courses in order for these courses to count toward completion of the degree. If a student receives a C, the course will count for credit and be factored into the overall GPA, but it cannot be used to fulfill any requirements in the student's course of study. In the event of a grade of C, the student is also required to meet with her/his major advisor, the grad advisor, and the division chair to discuss her/his performance. If at any time during the student's course of study, s/he receives a second grade of C, the student will not be allowed to continue in the program.

Incompletes will only be granted in the case of documented medical emergency. Should such an instance occur, the student must file a "Report of Incomplete Grade" with the professor in question as well as the major advisor, grad advisor, and division chair. Oral examinations, at both M.A. and Ph.D. levels, may not be taken until all incomplete coursework has been completed.

MUSEUM EXPERIENCE

Internships are available at the University of Arizona Museum of Art, the Tucson Museum of Art, the Center for Creative Photography, the Arizona Historical Society, and elsewhere in Tucson for those who plan to pursue a museum career. In order to receive graduate credit for an internship, the student must have an Art History faculty advisor. Internship credits count towards completion of the Museum Studies Certificate Program, but otherwise do not count to fulfill requirements for the MA or PhD course of study.

PROFESSIONAL DEVELOPMENT

A major strength of the graduate program in Art History at the University of Arizona is its emphasis on the students' development as professionals in the field of Art History, as well as in their growth as scholars. Toward that end, the faculty expects the active participation of all students in opportunities that provide practical experience and lead to the development of students' CVs. The most important of these opportunities is the annual graduate symposium organized by the Art History Graduate Student Association. This is one of the few symposia in the country run exclusively by graduate students, and the experiences it provides are essential to students' growth as art history professionals, whether one chooses to work in academia or in a museum environment. Students are encouraged to submit their original work for consideration to national symposia and conferences. Before participating in a public forum, students have the opportunity to go through a trial run at the Art History Brown Bag Colloquium Series. The Brown Bags are informal talks given by faculty and graduate students in Art History, in which scholars present their research for the critical review of their peers. Periodically during the year, the faculty invites specialists in their areas of research to give public lectures at the University of Arizona and private seminars to the Art History graduate students. Attendance is required at these exceptional opportunities to learn from (and network with) internationally recognized scholars. In addition, the Jane Welch Williams Award recognizes excellence in graduate work. Students submit a scholarly paper to this annual competition, the best of which is chosen to be presented as a talk at the University of Arizona Museum of Art.

ADMISSIONS

Request application forms from, and submit application materials separately to, the Graduate College and School of Art, as listed below. Application forms may be also downloaded at:

<http://grad.arizona.edu/admissions/application-procedures/how-to-apply>

Also see our School of Art website for information links:

<http://web.cfa.arizona.edu/art/degrees-grad>

APPLICATION DUE DATES:

For Spring admission:

International Applicants- September 1st

Domestic Applicants- October 1st

For Fall admission:
International Applicants- December 1st
Domestic Applicants- February 1st

TO APPLY:

1. Complete the Graduate College application form.

- a. On-line: The College prefers that you apply on-line at <http://grad.arizona.edu/admissions/apply-now>. When you apply on-line you will be asked to pay a \$65 via credit card.
- b. In the Mail: If you cannot apply on-line, you can download the form by visiting the following website: <http://grad.arizona.edu/admissions/apply-now/download-application>.

Once you have completed the application, please mail it along with a check for \$65 to:
The University of Arizona
Graduate College Admissions
PO Box 210066
Tucson, AZ 85721-0066

2. If you are claiming Arizona residency, need financial aid or are an international student, please visit <http://grad.arizona.edu/admissions/application-procedures/how-to-apply> for additional forms to be mailed to the Graduate College.

3. Send the following information to the School of Art:

- a. A Copy of the Graduate College Application that was submitted either on-line or in the mail.
- b. Three Letters of Recommendation in sealed envelopes. Can be submitted directly to dept. or included with application. Preferably to be sent directly by referees, and from academic sources. (there is a letter of reference form if you need one at <http://web.cfa.arizona.edu/art/degrees-grad>)
- c. One page Statement of Purpose
- d. Resume or Curriculum Vitae
- e. Writing sample or Research paper (If you have no recent example of written work please expand your Statement of Purpose to reflect your academic interests in art history).
- f. All Official Transcripts, (must have a minimum 3.0 GPA for last 60 units)
- g. GRE scores (Art History only looks at Verbal and Analytical scores only)

Mail this information to the School of Art at:
Graduate Program
School of Art
P.O. Box 210002
Tucson, AZ 85721

If you have any questions about the application process please contact the School of Art Graduate Program Coordinator at (520)621-8518 or email mbartel@email.arizona.edu.

GRADUATE REQUIREMENTS FOR THE MASTER'S DEGREE

Applicants to the M.A. program should have taken at least four upper division Art History courses (12 units) with a Grade Point Average of 3.5 or better. While students may be admitted without these courses, they will be required to complete any deficiencies before graduate courses count toward the Master's Degree. At the Master's level, students can transfer a maximum of two courses (6 units) with a grade of B or higher from another graduate program outside the University of Arizona, or a maximum of four courses (12 units) earned at the University of Arizona under a regular Unclassified or Non-Degree Graduate Status.

Graduate Committee: University policy requires that the M.A. student's Graduate Committee consist of

at least three Art History faculty members: the major advisor, and two other Art History faculty members. In addition, students may elect to have outside faculty members on their Committee, but this must be approved by the Art History faculty. The student is responsible for forming the Graduate Committee. It is expected that students will meet with the members of their Committees on a regular basis.

The Masters in Art History consists of two tracks, the thesis track (A) or non-thesis with comprehensive oral examination track (B). The thesis track is typically taken by those who are interested in continuing for a PhD or pursuing an advanced teaching career in Art History through stressing scholarly research skills. The non-thesis track emphasizes breadth of knowledge and practical training for teaching at the community college level, and is typically for students interested in working in art museum education, galleries and other commercial visual arts enterprises. The non-thesis track might be paired with the official certificate in museum studies. Those students on the comprehensive orals track will be required to take an oral examination to demonstrate their general knowledge of art history, art historical literature, and methodology, based on a reading list provided by the student's major advisor.

IDEAL PROGRESS THROUGH THE MA PROGRAM:

First Year

NOTE for Teaching Assistants (TAs): Even though we might not be able to use your skills as a TA in the first semester, it is important to attend the Graduate College Orientation held before classes begin in Fall (check Graduate College website calendar for date, place and time: you will have to register and attend this orientation in order to TA). When you have been appointed, by the grad advisor, proceed to the graduate program specialist and business manager for paperwork. Always keep copies of paperwork for your own records. 6 units a semester is OK when TAing.

First Semester:

* Pass 511A

* Get copy of "Art History Graduate Student Study Form" from the graduate program specialist and fill out as much as possible. You will need to update this every semester. Make copies for you, your major advisor, the graduate advisor, and the graduate program specialist.

* Pass foreign language exam (Ideally, no department funding is available until this is passed)

Second Semester:

* Graduate Review will be scheduled very early in the semester. Bring your updated "Art History Graduate Student Annual Report" to the meeting with faculty

* Identify major advisor

* Pass 511B

* Pass foreign language exam (Ideally, no department funding is available until this is passed)

* Submit "Master's/Specialist Plan of Study," available from the Graduate College website at My GradColl with New ID and password: Original and 2 copies go to the Graduate Degree Certification Office (Admin 316); keep copies for yourself, major advisor, grad advisor and graduate program specialist.

In addition to the Methods seminars, take four more courses to ensure breadth of education (three courses each semester at three units each).

Second year:

First Semester:

* (A) Identify master's thesis topic based on seminar research and identify other two members of committee

Second Semester:

* (B) Pass oral exam (remember you must be enrolled in ARH 909 (Masters Report) in the semester when exam is taken).

Register using "Graduate Independent Study Form" from the graduate program specialist.

* Graduate Review as above

* (A) Write MA thesis (must be enrolled in ARH 910 for this as well) Finish MA thesis, check graduate college website for information on electronic submission of thesis and dissertation for correct format and for deadline for submissions (optional) student must provide bound copy for the art history division, and 1 unbound copy for the major advisor.

* Submit “Master’s/Specialist Completion of Degree Requirements, available through Graduate College website, given to MA committee once all requirements have been met, return to graduate program specialist; make copies for you, graduate advisor, and major advisor.

COURSE REQUIREMENTS

30 units are required to complete the Master of Arts Degree in Art History (ten courses at three units each). Students are expected to take three courses each semester the first year, and two courses each semester the second year (when acting as a teaching assistant).

Four courses in major field (at least one must be a seminar; at least one must be outside the department)

Three electives to provide breadth (of which two must be seminars). We encourage you to take at least one non-western course!

The breadth requirement means at least 200 years outside of the chronological scope of your major area!

Methods seminars (2)

More than one class can be taken outside the department with the approval of major advisor.

Students must be enrolled for ARH 909 during the semester in which the oral exam is taken and 910 in the semester the thesis is completed. ARH 909 and ARH 910 does not count toward the degree as part of the required 30 units but provides variable credit for students who are preparing for the oral exam and thesis work. Students must maintain continuing registration while completing the MA degree requirements.

Additional Credits: these do not count towards your 30 credits:

First-time TAs must enroll for a one semester practicum (ARH 694, 1 credit—see above section on Financial Assistance).

Internships: you may choose to participate in internships for which you may receive credit, but these credits will not count towards your degree with the exception of the Museum Studies Certificate. To register, see the graduate program specialist for the appropriate form.

COMPLETION REQUIREMENTS

Foreign Language Requirement

All students must take a two hour departmental exam based on translation of a scholarly text with the aid of a dictionary. The language must be pertinent to the study of the major area (with approval of graduate or major advisor): German, French, Spanish, Italian. The exam should be completed by the end of the second semester and is required for a TAship. The exam is offered twice a semester. At the beginning and end and should be scheduled with the graduate office specialist.

The Master’s Thesis Option A

Students will be required to submit a Master’s Thesis to the Graduate committee for final completion of the Master’s Degree in the fourth semester of study (or in one of the subsequent summer sessions). Students finishing their thesis should be enrolled in ARH 910. The Master’s thesis should be a seminar or equivalent research paper in the student’s major field that has been perfected over one additional semester under the supervision of the student’s major professor and one additional faculty member. The overall plan of the thesis should be created in consultation with the major advisor. The thesis will critically engage a specific area or problem, review pertinent literature on the state of research, and expand the understanding of the issues involved through a wide reading of the secondary literature. The results should be analytic and interpretative, with complete notes, bibliography, list of illustrations, and illustrations. After the major advisor and the second reader have read the final draft of the manuscript, the student should submit one perfected version of the Master’s thesis to the Graduate College electronically. One hardbound copy made at the expense of the student must be given to the Art History Division, to be retained within the School of Art.

The Master’s Oral Examination Option B

In lieu of a Master's thesis, students will be required to take an oral examination to demonstrate their general knowledge of art history, art historical literature, and methodology, based on a reading list provided by the student's major advisor. The student must be enrolled in ARH 909 in the semester when the exam is taken, typically in March of the fourth semester. The Orals Committee will consist of the major advisor plus two other Art History faculty members (or variations as described above). Normally, the major advisor will select ten slides from the general area of the student's specialization, and the other two committee members, at the direction of the major advisor, will select ten slides each from the entire history of art, such as might be discussed in an undergraduate survey course. During the examination, which normally lasts around two hours, the student will be asked to identify and discuss these thirty slides and the issues they evoke. Students are expected to demonstrate knowledge of the basic art historical literature about their area, and a literacy regarding the survey slides.

The committee will vote on whether the student has passed or not. Students who fail the first examination can take the oral examination a second time without penalty, by the end of April or beginning of May. This is the final opportunity to pass the examination, as mandated by the University of Arizona Graduate College.

Statement of Intent to Graduate

In the second semester, each candidate must file a Master's Degree Study Program Form, to be obtained from the School of Art Graduate Program Specialist. This form must be on file at least 2 months prior to graduation, check with the Graduate Program Specialist for exact dates each semester.

Time Requirement

Students should be able to complete the Master's Degree in four semesters or by the end of the summer of the second year. Graduate credit, to be applicable with full value toward a Master's Degree, can be no more than six years old. Courses taken between six and ten years of the intended date of graduation will be counted for half-credit only. Petitions can be filed with the Graduate College requesting an extension of time for such courses to count for full credit.

GRADUATE REQUIREMENTS FOR THE DOCTORAL DEGREE

DESCRIPTION OF THE PROGRAM

The Ph.D. Program in Art History and Education utilizes the faculty expertise, curricular offerings, resources and the creative energies of the University of Arizona Division of Art History and the Division of Art and Visual Culture Education. The Art History track's goal is to produce excellent scholars of art history who will be uniquely competitive in the professional world of university teaching, museum and related careers.

Applicants should have an M.A. in Art History or a graduate degree in another discipline approved by the Art History faculty. All students will complete the requirements of the Master's degree (see above) before advancing into the Ph.D. program. Applicants with an M.A. outside Art History may be admitted to the program, but they will be required to one of the methodologies course (511a or 511b) and three graduate level courses in Art History (a total of 12 units) that will not count as coursework for the Ph.D. degree. As applicants already hold a post-graduate degree and have thus already taken the GRE, additional GRE scores are not required.

Applicants currently enrolled in an M.A. program should include their M.A. thesis proposal and a statement that they expect to have completed the Master's degree by August of the academic year in which they would begin the Ph.D. program. The letter of recommendation from the M.A. advisor should also make reference to the expected date of completion of the M.A.

IDEAL PROGRESS THROUGH THE PHD PROGRAM:

NOTE for Teaching Assistants (TAs): Even though we might not be able to use your skills as a TA in the first semester, it is important to attend the Graduate College Orientation held before classes begin in Fall (check Graduate College website calendar for date, place and time: you will have to register and attend this orientation in order to TA). When you have been appointed, by the grad advisor, proceed to the graduate program specialist and business manager for paperwork. Always keep copies of paperwork for

your own records.

First year:

First Semester:

- * Pass 511A or 511B (the one most relevant to your study)
- * Take classes in major and minor areas. Pass language exam.
- * Get copy of "Art History PhD/Graduate Student Study Form" from the graduate program specialist and fill out as much as possible. You will need to update this every semester. Make copies for you, your major advisor, the graduate advisor, and the graduate program specialist.

Second Semester:

- * Graduate Review will be scheduled very early in the semester. Bring your updated "Art History PhD/Graduate Student Annual Report" to the meeting with faculty
- * Pass foreign language exam (2nd language beyond MA)
- * Submit "Doctoral Plan of Study" available through Graduate College website on My GradColl. 3 copies to Graduate Degree Certification Office (Admin 316), plus copies for student, major advisor, graduate advisor, and graduate program specialist.

Second year:

- * Complete course requirements including 695
- * Teach own course
- * Apply for outside grants and fellowships.
- * Identify additional members of PhD committee
- * Graduate review Spring semester (if still in residence) as above.

Summer: prepare for comprehensive examination (written) and oral defense of dissertation proposal.

Third and following year(s):

- * See Graduate College for relevant administrative paperwork
- * Pass comprehensive examination and oral defense of dissertation proposal
- * Advance to Candidacy
- * Write dissertation
- * Defend dissertation
- * Graduate!

54 units beyond the M.A. degree (a total of 84 beyond the B.A.) are required to complete the Doctor of Philosophy Degree in Art History, including 18 units of dissertation research and 36 units of coursework as follows:

6 units: ARH 695 Writing Seminar for PhDs, and ARH 511A or 511B Methods

12 units (4 courses) in the major area of emphasis

9 units (3 course) in the minor area within Art History (N.B.: a second minor, outside Art History, may be added, should the student choose)

6 units (2 courses) in interdisciplinary courses outside Art History

3 units (1 course) of electives

18 units dissertation research, ARH 920, register using "Graduate Independent Study Form"

PH.D. COMMITTEE

Ph.D. students in Art History at the University of Arizona, in conjunction with their dissertation advisors, select a committee that will be responsible for directing and evaluating their progress through the Ph.D. degree. The committee is composed of at least three and up to five faculty members, with at least three from the Art History division at the University of Arizona (typically at least one would be from the student's major area and one from the minor). Faculty from outside Art History can also be included on the committee.

COMPLETION REQUIREMENTS

FOREIGN LANGUAGE COMPETENCY

Ph.D. students are required to demonstrate reading fluency in a second foreign language beyond that required at the Master's level. See above section on Language Requirements. Decisions regarding which language to choose should be made upon consultation between the student and her/his advisor. Proficiency in two foreign languages must be demonstrated before students will be allowed to take the Comprehensive Examination.

THE WRITTEN COMPREHENSIVE EXAMINATION

The written examination will be administered upon completion of coursework and language requirements, and prior to commencing full time dissertation research, usually at the beginning of the sixth semester of Ph.D. study. The examination will consist of three different parts, to be completed within five days. Students must pass all three parts before they can go on to the oral defense; a student may retake a failed portion once only, usually at the end of that semester in which the first attempt was made. For each part, the student will be able to choose to answer one question out of at least two different options, and will be allowed to write for three hours. The material from one part will be taken from the area of the student's major, one part from the minor, and one part from the area of the student's dissertation.

THE ORAL COMPREHENSIVE EXAMINATION

The oral examination should take place within six months of satisfactory completion of the written examination, preferably at the end of the same semester in which the written examinations are passed. This examination consists of a presentation and defense of the dissertation proposal and clarifications or amplifications of the written examination. The student will provide her/his committee with a dissertation proposal (approximately ten pages) two weeks prior to the scheduled. During the first fifteen minutes of the defense, the student will make a formal presentation (including slides) to the committee about her/his intended dissertation project. The committee will then provide the student with feedback and advise her/him regarding possible revision and/or implementation of the project. If needed, the student may repeat the oral defense once only. Successful completion of the written examination and oral defense will allow students to advance to Ph.D. candidacy.

ADVANCEMENT TO CANDIDACY

When the student has satisfied all course work and language requirements, and has passed the written and oral portions of the Comprehensive Examinations, s/he must file an Application to Advance to Candidacy. This application must be submitted to the Graduate Degree Certification Office as soon as requirements are met but no later than six months before the final oral defense of the dissertation is scheduled. *At this time there will be a one time fee for dissertation processing charged to the student's bursar's account.*

THE DISSERTATION

The dissertation must be completed and defended in an oral examination within five years of the completion of the preliminary examinations.

THE FINAL ORAL DEFENSE EXAMINATION

Upon completion of the writing of the dissertation, an oral defense of the thesis will take place that will last no longer than three hours. The examination focuses on the dissertation itself but can include general questioning related to the field(s) of study within the scope of the dissertation. The exact time and place of this examination must be scheduled with the Graduate Degree Certification Office at least 7 working days in advance, and announced publicly in Lo Que Pasa at least one week in advance. The candidate, the candidate's committee, and interested members of the public shall be in attendance.

The dissertation director presides over the examination. The candidate will be expected to give a presentation of approximately one hour on the work. The examination is closed to the public except for this initial portion during which the student presents the dissertation and entertains questions. Questions from the committee members and the public will ensue. Upon completion of the presentation and questioning, the members of the committee will deliberate and vote on whether or not the candidate has passed. They will inform the candidate of their decision immediately following their deliberations. The student must submit the final dissertation electronically to the Graduate College. One hardbound copy made at the expense of the student must be given to the Art History Division, to be retained within the School of Art.

MUSEUM STUDIES CERTIFICATE PROGRAMHJ PROGRAM

The Post-Graduate Museum Studies Certificate Program (PGMSCP), sponsored by and affiliated with the graduate degree programs (M.A. and Ph.D.) in the Division of Art History, is designed to enhance the existing graduate degree programs in Art History for those students seeking scholarly expertise and practical experience in the field of museum studies. The theoretical and scholarly orientation of the curriculum for the PGMSCP is balanced with archival and curatorial practice through internships at the Center of Creative Photography, the University of Arizona Museum of Art, the Arizona State Museum, and other relevant cultural institutions in the region. The internships have a significant scholarly component that link the practical work with the academic requirements for the certificate.

REQUIREMENTS

12 credit hours of coursework

6 of the 12 credit hours may overlap with the degree program in which the student is currently enrolled and count as credit hours for both

6 credit hours of internship with a local art institution

Internships must include a significant scholarly component.

THE MUSEUM STUDIES FELLOWSHIP

A fellowship in the form of financial support is awarded on a competitive basis.